



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE  
**DEPARTMENT OF STATE**

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: WWW.DPR.DELAWARE.GOV

DIVISION OF PROFESSIONAL REGULATION

<b>PUBLIC MEETING NOTICE:</b>	<b>COUNCIL ON REAL ESTATE APPRAISERS</b>
<b>DATE AND TIME:</b>	<b>Tuesday, May 17, 2011 at 9:30 a.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room A</b> , second floor of the Cannon Building

### **AGENDA**

(Amended items are indicated by an asterisk\*)

- 1.0 Call to Order
- 2.0 Review and Approval of Minutes – April 19, 2011
- 3.0 Unfinished Business\*
  - 3.1 Status of Complaint: 19-2-10 – Mr. Parker
  - 3.2 Review of Appraisal Reports: Judith Magann – Mr. Huston
- 4.0 New Business
  - 4.1 New Complaints to Assign a Contact Person
    - 4.1.1 19-03-11 – New Castle Co.
    - 4.1.2 19-04-11 – New Castle Co.
    - 4.1.3 19-05-11 – New Castle Co.
    - 4.1.4 19-06-11 – Kent Co.
  - 4.2 Ratification of Issued Licenses Below:
    - 4.2.1 Kelli Holman: Trainee – Supervisor: Thomas Hoffman, X2-0000190
    - 4.2.2 Michael Goldstein, MD, VA, DC – Certified General
    - 4.2.3 Brendy Hantzes, MD, VA, DC – Certified General
    - 4.2.4 Everett Moore, PA, NJ, NY – Certified General
    - 4.2.5 Justin Robertson, MD, VA, DC – Certified Residential
    - 4.2.6 Michael Lieberman, MD, PA – Certified Residential
    - 4.2.7 Beverly Wilson, MD – Certified Residential
  - 4.3 Ratification of Approved Continuing Education Activities:
    - 4.3.1 See attached listing

- 4.4 Review of Temp Applications (for discussion only)
  - 4.4.1 Michael Cummings – New Castle Co.
  - 4.4.2 Daniel Hanlon, III – Kent Co.
  - 4.4.3 Anne Lloyd-Jones – 2 Hotels in New Castle Co.
  - 4.4.4 Travis Welch – New Castle Co.
  - 4.4.5 Jerome Witte Jr. – 2 New Castle Co.
- 4.5 Written Request from Thomas Bowers for Re-Approval to sit for the Certified General Exam
- 4.6 Vendor Network Opportunity for Discussion

6.0 Other Business before the Council (for discussion only)

7.0 Public Comment

8.0 Next Meeting – June 21, 2011 at 9:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware

9.0 Adjournment

**Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:**

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

**A final amended agenda will be published to reflect any items received after the original agenda is posted.**

**Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.**

**Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.**

**MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500 OR EMAIL [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us) IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.**

**Continuing Education Ratification Listing: 5/17/2011**

Course Provider:	Course Title:	Online/Classroom	Date:	QE/CE hrs
American Guild of Appraisers	2010-2011 7-hr National USPAP Update	Classroom	5/24/2011	7 CE
Appraisal Institute	Online Comparative Analysis	Online	1st and 15th monthly	7 CE
	Online General Appraiser Report Writing and Case Studies	Online	1st and 15th monthly	30 QE/CE
ASFMRA	Cutting Edge Technique & Resources	Classroom	7/11/2011	8 CE
	Financial Reporting Affecting Valuation in US and Global Markets	Classroom	7/14/2011	8 CE
	Using Excel in Specific Appraisal Applications	Classroom	7/13/2011	8 CE
DE Assn of Apprs	Discounting Cash Flows	Classroom	6/20/2011	3 CE
	Fannie Mae/Freddie Mac Uniform Mortgage Data Program/Uniform Appraisal Dataset	Classroom	6/20/2011	3 CE
IRWA	104-Standards of Practice of the Right-of-Way Professional	Classroom	10/13/2011	8 CE
McKissock	Deriving and Supporting Adjustments	Classroom	TBD	7 CE
Van Education Cntr	Basic Appraisal Principles	Online	N/A	30/29 QE/CE
	Uniform Residential Appraisal Report (URAR)	Online	N/A	7 CE